

**Job Title** Warehouse Operative  
**Location** Okehampton, Devon  
**Salary** Up to £22,800  
**Hours** 09:00 - 17:00 Mon – Thurs & 09:00 - 16:00 Friday

Skyspares Ltd is a successful & established business in Okehampton. We offer our staff a friendly and rewarding environment. Please see the jobs page on our website for further details regarding our company <https://skyspares.aero/jobs/>

We are looking for a Warehouse Operative to join our team.

### 1. Job Summary

Working in the warehouse team to pick customer orders and perform other warehouse duties.

### 2. Key Tasks / Roles & Responsibilities

- Picking orders from our warehouse
- Checking pick lists for discrepancies
- Checking the condition and quantity of parts
- Retrieving stock from the warehouses to photograph
- Using a computer and phone to record your activity
- Receiving & processing new stock
- Stock related housekeeping including stock checks, relocating stock and stocktaking
- Working on your feet in a warehouse environment
- Manual handling

### 3. Qualifications

No formal qualifications are required for this role.

### 4. Experience & Skills

	Essential	Desirable
Good IT skills	X	
Attention to detail	X	
Ability to work within a team	X	
Full UK Driving Licence		X

Previous experience in aviation or the aerospace industry is not required.

Full Training would be given to the right candidate. A willingness to undergo training, as deemed necessary, is required.

A permanent position will be offered following a successful 5-month probationary period.

If you are interested in this position, you can apply through our website <https://skyspares.aero/jobs/>  
Alternatively, please send your CV with covering letter via email to [jobs@skyspares.aero](mailto:jobs@skyspares.aero) or by post to the address above.

If you would like further information regarding the position, please email to the same address or telephone the office on 01837 658091 and ask to speak to Mike.

Applications will close at 9 am on Monday 9<sup>th</sup> March